

Rationale:

Representing our school is a privilege earned by our students who embody the principles of our Positive Behaviour for Learning (PBL) program – **Safe, Timely, Active** and **Respectful** (STAR).

Students demonstrate these principles through their commitment to their studies, attendance at school and their adherence to school policies and procedures.

We believe that it is important to set high expectations of students in relation to academic effort, personal presentation, attendance and behaviour in order for us to uphold our STAR principles and to ensure every student has the best chance of success.

Objectives:

This policy is designed to:

- Reinforce positive expectations of students and particularly, commitment to the school's values and Responsible Behaviour Plan for students.
- Ensure students are provided with every opportunity to achieve requirements for success in their academic studies.
- Encourage students to find a balance between their academic studies and extra-curricular involvement.

Implementation:

School Representation includes any activity where the student represents the school.

Examples include but are not limited to: student leadership, sport other than inter-school sport including representative sport, debating teams, forums, competitions and performances.

Extra-Curricular activities include any activity which is additional to the core curriculum being delivered.

Examples include: special events in and out of school time, such as school socials or year level events, camps, additional courses, external TAFE program, school based traineeships/apprenticeships, school musicals and specialised excursions which do not relate to the direct delivery of curriculum programs.

Some other examples: Attendance at reward days, STAR day outs, Arts nights or performances and the Senior Formal.

All students are eligible to represent the school at the start of each calendar year providing Student Resource Scheme and all other fees, are up to date or an agreed payment plan is in place.

At the beginning of each term, the relevant year level Deputy Principal will compile and publish a list of students who have not earned the privilege to participate in extra-curricular activities or school representation. This will last for the duration of the term or until the school administration is satisfied that the student has improved his/her academic standing and/or by improving his/her behaviour, effort, attendance and personal presentation.

Students who fall into the following categories will be notified in writing of their ineligibility to participate in extra-curricular activities or school representation:

- Students not meeting the expectations of the School's Responsible Behaviour Plan for Students such as School Disciplinary action, multiple behaviour records or actions that brings the school into disrepute, as determined by the principal
- Students with a pattern of poor attendance or have been truanting classes
- Participation in the extracurricular activity may place the student at risk of failing their academic program
- Students who have persistent uniform breaches and continually challenge the standards of personal presentation, such as piercings or radical hair-cuts/styles

** To represent the school and/or participate in extra-curricular activities, students must be up to date with payment of the Student Resource Scheme (SRS) and all other fees.

The list of students will be constantly updated and published for all staff on Windaroo Valley State High School's G drive. All staff who are working with students in extra-curricular areas need to check the master list on G drive to screen their participants' eligibility.

Care Teachers, Subject teachers and Heads of Departments are to inform the relevant year level Deputy Principal of students who fall into the above breaches and the determination will be made by the Deputy Principal on the presentation of the relevant information.

Application for Special Consideration:

On receipt of the School Representation email, students with the assistance of their parent/carer are permitted to make an Application for Special Consideration. It is expected that this form of application will only be completed if some atypical or extraordinary event had taken place in the student's life that has had a negative impact on their fees, attendance or behaviour and choices. Students must address each criteria that is not being met on their application.

This Application will be considered by the Principal.

If a student is not removed from the list via this process they remain on the list for the remainder of the term. At the end of the term they will automatically be removed from the list if they have met all School Representation benchmarks.

Students will remain on the list if there is insufficient evidence of improvement in the area/s identified above

Review:

This policy will be reviewed annually by the Executive Team. This policy was ratified by the Windaroo Valley SHS P&C Association on 10/11/16



Application for Special Consideration for School Representation

Student Name: _____ Care Class: _____ Date: _____

Criteria that is not being met (*please circle those that apply*):

Behaviour Attendance/ Truancy Academic At Risk Dress Code Fees

I wish to apply for Special Consideration for the following reason/s:

Actions already put in place in response to the criteria not being met (*please complete the following sections **only** for the criteria not being met*)

Behaviour: Supported / Not Supported

Engagement HOD signature: _____ Date: _____

Attendance Previous Attendance %: _____ Current Attendance % _____

Engagement HOD signature: _____ Date: _____

Truancy: Supported / Not Supported

Engagement HOD signature: _____ Date: _____

Academic At Risk: Currently on track YES / NO

Engagement HOD signature: _____ Date: _____

Dress Code: Supported / Not Supported

Engagement HOD signature: _____ Date: _____

Current Fees Outstanding _____

Finance window signature: _____ Date: _____

Student Signature _____ Parent Signature _____

Office Use Only:	
Approved / Not Approved	Reason:
Student list updated Y / N	Decision communicated to parent and student Y / N