

Mobile Phone and Other Devices Policy Summary

Windaroo Valley State High School adheres to Education Queensland's "Away for the Day" Policy and Procedure for mobile phones and wearable devices.

Communication between students and parents/caregivers during school hours can be accommodated through the school office for an emergency.

If a student becomes unwell or experiences an issue during school hours, they must report to sickbay (Administration Office) or the Engagement Centre and the school will make contact with parents/caregivers.

Responsibilities

If a student chooses to bring a mobile phone or other device to school, they are responsible for keeping it secure and out of sight during school hours (8:40am to 2:50pm).

It is **acceptable** for students at Windaroo Valley State High School to:

- use mobile phones or other devices before or after school;
- be courteous, considerate and respectful of others when using a mobile device before and after school;
- switch off and place the mobile device out of sight during school hours
- use mobile phones or wearable devices to make a payment at school;

Wearable devices such as smart watches can be worn, however notifications must be switched off so that phone calls, messages and other notifications cannot be sent or received during school hours

Exemptions will be made available for students who require access to their mobile phone or wearable device for health purposes as approved by the Principal.

It is **unacceptable** for students at Windaroo Valley State High School to:

- use or have in sight a mobile phone or other devices connected to a mobile phone (e.g. headphones) during school hours (8:40am to 2:50pm) including all school activities e.g. excursions;
- use or have in sight a mobile device while waiting in line to make a payment;
- use a mobile phone or other devices in an unlawful manner;
- download, distribute or publish offensive messages or pictures;
- use obscene, inflammatory, racist, discriminatory or derogatory language;
- use language and/or threats of violence that may amount to bullying and/or harassment, or even stalking; insult, harass or attack others or use obscene or abusive language;
- use in-phone cameras anywhere at school;
- invade someone's privacy by recording personal conversations or daily activities and/or the further distribution (e.g. forwarding, texting, uploading, Bluetooth use etc.) of such material; and
- take into or use mobile devices at exams or during class assessment.

Student who misuse their mobile phone or other device will have the device confiscated until the end of the school day in the first instance, or parents may choose to come and collect the phone. On the second instance of misuse, students will be required to hand their phone in to the Engagement Centre for the school day for three (3) school days or the parent may choose to collect the phone and hold for the three (3) days. Students who fail to hand their phone in during this period will face a SDA up to five (5) days. On the third instance of misuse, students will face a SDA up to five (5) days.

At all times students, while using ICT facilities and devices supplied by the school, will be required to act in line with the requirements of the Windaroo Valley High School Student Code of Conduct.